



Meeting Minutes

Central Oregon Chapter / Oregon Dressage Society

DATE/TIME:

April 6, 2018
Called to Order - 6:30 p.m.
Adjourned – 8:25 p.m.

ATTENDEES:

Jessica Mohr, President (via phone)
Tom Robbins, Vice-President
Mieke Mocke, Treasurer
Judith Ure, Secretary
Stacy Berger, Member-at-Large
Laura Swenson, Show Coordinator
Nichole Martin, Marketing Coordinator

GENERAL BUSINESS:

1. A motion was made by Tom and seconded by Mieke to approve minutes of the March 6, 2018 meeting.

AYES: Unanimous

NAYS: None

2. Treasurer's Report: Mieke provided an update of the expenses associated with the Spring Social and the revenue and expenses resulting from the Nick Onoda clinic. She also gave a summary of the cost of last year's Adult Camp.
3. Prize Drawing: The live prize drawing was not held this month.

CURRENT BUSINESS:

4. Clinic Recap: Feedback from those participating and/or auditing the Nick Onoda clinic was positive. Nick was well received; the venue worked well (with the exception of weather-related issues which were accommodated by moving some rides to Robertson Ranch), and attendees commented that the food and drinks were appreciated. The Board discussed a variety of ideas to improve future clinics, including making registration available on the website, collecting deposits in advance, and hiring a professional videographer to record rides. Due to success of the event, the Board will attempt to schedule another clinic with Nick at a future date. Stacy will continue efforts to bring Volker Brommann and Jennette Scanlon to Central Oregon for a separate clinic as well.

5. Spring Social Recap: The 2018 Spring Social was well attended and feedback from those present was also positive. The space provided by Absolute Horse was sufficient and the featured speaker from the Myler Bit company was informative.

NEW BUSINESS

6. Spring Fling Planning: The 2018 Spring Fling show will be held over a two-day period at Stonepony Ranch. Laura Swenson will be unavailable to act as Show Secretary and Jean Carlton will take her place with assistance from Nichole Martin. Marina Parris-Woodhead will serve as judge. Laura has already resolved most of the show details, however, the Board did discuss raising the dollar amount of gift certificates for volunteers to between \$15 and \$20 subject to input from Nancy Stearns. Stacy Berger also volunteered to provide housing for the judge and Tom and Judith will hang sponsor banners at Stonepony before the show. Laura will check with Nancy to find out if someone needs to bring coffee.
7. Recognized Show Planning: Laura and Nichole gave an update of issues related to the recognized show as follows.

- Dolly Hannon and Sonja Vracko will serve as judges, Siobhan Barker will be Show Secretary, and Kay Phaneuf will be Technical Delegate. The on-site Emergency Medical Technician will be the same as last year and the farrier is yet to be determined. Jessica will act as announcer.
- A Volunteer Coordinator is still needed. Jessica will post a notice on the chapter website and Facebook page. Laura requested that the Board consider raising the Volunteer Coordinator salary/stipend. A motion was made by Tom and seconded by Judith to raise the salary/stipend to \$300.

AYES: Unanimous

NAYS: None

- Concession service for breakfast and lunch will be provided by Pony Espresso.
- Brown Pony, Absolute Horse, and Stacy Berger have expressed interest in operating vendor booths. Vendors must carry insurance riders. Very small-scale vendors may set up in the COCODS volunteer booth. Tom and Judith volunteered to assist with the vendor set up on the show grounds.
- Francy Haupt of Fancy Horse Videos will be present to record rides.
- Eagle Crest is providing a special overnight rate of \$148 for exhibitors. Laura is working on getting a list of exhibitors from Siobhan to make sure this information is distributed.
- Kimry Jelen is developing new artwork which will be available on or about May 20 for the program and posters. Preliminary plans are to print 75 posters to display at barns/feed stores/tackshops, etc.
- Nichole is exploring enlarging the show program to an 8 ½ x 11 format and adding a calendar of events. Last year's cost to print the programs was \$700. The larger size will likely cost more and Nichole is working with the printer to obtain a quote.

- To date, \$2,000 has been confirmed in cash sponsorships and \$1,000 in in-kind products/services. Laura raised the issue of increasing the pay for the Marketing Coordinator position. A motion was made by Tom and seconded by Judith to pay the Marketing Coordinator a 10% commission on sponsorships and donations.

AYES: Unanimous

NAYS: None

- Class winners will receive chargers as prizes and high-point winners will receive coolers. Cathi Zak has donated a tack trunk cover as a prize in the volunteer raffle.

OTHER ITEMS:

8. Dianne Nauman has offered to sponsor the end-of-year awards. This item will be discussed during future planning of the fall banquet.

NEXT MEETING: May 5, 2018

ADJOURNMENT:

A motion was made by Judith and seconded by Tom to adjourn the meeting at 8:25 p.m.

AYES: Unanimous

NAYS: None

REPORT COMPLETED/SUBMITTED BY: Judith Ure